



Disability Participation and Awareness Grant Scheme 2022 Guidelines for Applicants

1. Introduction

Promoting positive attitudes to disability in the community is key to achieving inclusion and ensuring people with disabilities can reach their full potential. The Disability Participation and Awareness Grant Scheme aims to provide funding which will enable community groups in Monaghan to remove barriers and improve the accessibility to everyday life and community activities for people with disabilities.

The purpose of the fund is to provide funding to support the participation of people with disabilities in local activities, to help remove barriers to community involvement and to support the promotion and implementation of the United Nations Convention on the Rights of Persons with Disabilities (UNCRPD) in communities.

This funding scheme, through the provision of small-scale financial grants, will support the invaluable work of local community and voluntary groups in County Monaghan who include people with disabilities in their activities on a regular basis.

The scheme aims to expand the involvement and participation of people with disabilities in their communities which will directly improve their quality of lives. A small level of funding will be made available under the second call for the Disability Participation and Awareness Grant Scheme 2022.

If your group would like to keep up to date with Monaghan County Council's funding schemes you may like to register with the Public Participation Network. To register your group contact ppn@monaghancoco.ie or Kim McKenna @ 047 30550.

2. Who may apply?

- Applications are welcome from formally constituted community/voluntary groups and organisations who work with and/or cater for the needs of people with disabilities in County Monaghan.

3. Important information

- Monaghan County Council will endeavour to ensure funding is distributed equally throughout the county. Funding will be distributed on a competitive basis and all applications will be subject to a scoring process which is detailed below.

4. Selection criteria

- All applications eligible under the criteria will be individually assessed against the guidelines of the scheme.
- Priority will be given to applicants who demonstrate the greatest benefit.
- Final decisions on all applications will be made by **Monaghan County Council**
- Match funding is not a requirement of the scheme.
- **A minimum scoring of 50% of the marks available must be achieved in each category** in order to qualify.

Monaghan County Council will conduct evaluations of applications submitted based on:

- Quality
- Capacity



Disability Participation and Awareness Grant Scheme 2022 Guidelines for Applicants

- Value for Money

In the interest of transparency please see details of the Marking Scheme which will be used to assess all valid applications received below:

Criterion	Maximum Mark Possible	Mark allocated
1. Quality <ul style="list-style-type: none"> • Relevance to the scheme • Sustainability • Added Value • Impact on community 	40	
2. Capacity <ul style="list-style-type: none"> • Track Record • Capacity to deliver project 	20	
3. Value for money <ul style="list-style-type: none"> • Link between funding/costs and deliverables 	40	
Total Marks	100	

5. Ineligible Applications

- Applications from individuals, commercial organisations and for-profit organisations.
- Applications for the purchase of buildings or land (or costs associated with same).
- General appeals towards overall costs of a project.
- Applications for running costs of projects (wages, electricity etc.).
- Expenditure that has been funded from another source.
- Applications for servicing of debt or retrospective funding.

6. Information on the types of activities/projects likely to be funded under the scheme

Please find below a non-exhaustive list of projects which are likely to be funded:

- Works at existing community facilities which will improve accessibility
- Improvements to existing facilities which are regularly used by people with disabilities
- Purchase of equipment
- The provision of facilitators, training programmes and/or the provision of activities

The maximum grant payable to each applicant is **€5,000**



Disability Participation and Awareness Grant Scheme 2022 Guidelines for Applicants

6. How to Apply

- Guidelines and application forms are available from www.monaghan.ie/communitydevelopment/disability-participation-awareness-grant-scheme-2022
- They are also available by emailing dpag22@monaghancoco.ie or by contacting the Community Development Section in Monaghan County Council @ 047 73750.
- Please ensure that you have read the guidelines carefully and ensure that your project is eligible for funding.
- Please complete all questions in the application form.
- **Quotes must be provided for all aspects** detailed in the application form.
- Support is available from staff in the Community Development Section for any groups wishing to make an application by emailing dpag22@monaghancoco.ie or by phoning 047 73750.
- Submit completed application forms before the advertised closing date.
- Closing date for receipt of applications is **4pm Friday 30th September 2022**
- **Late applications will not be accepted**

7. Acceptance of grant offer

- Successful applicants will be required to sign the Letter of Offer, which will constitute a contract with agreed objectives, targets, timescale and costs.
- The contract is conditional on the applicant complying with Tax Clearance procedures.
- Groups must undertake to keep proper records of expenditure to enable Monaghan County Council to carry out an audit of their activities. Successful applicants must provide expenditure reports before year end 2022 to be considered for funding in future years.
- Before final payment, Monaghan County Council **may** carry out a site inspection to ascertain that all work has been carried out as per the Letter of Offer.
- Unsuccessful applicants will be informed in writing.

Completed application forms should be returned to:

dpag22@monaghancoco.ie

Closing date: 4pm Friday 30th September 2022

Late applications will not be accepted