

Pop up Shop/Clothes Swap Shop Privacy Notice

Data Protection Acts 1988 -2018 (as amended) and the General Data Protection Regulations (GDPR)

Environmental Services

Application borrow Monaghan County Council's Pop up Shop/Clothes Swap Kit:

The purpose of this notification is to set out some information regarding the collection and processing of your information by Monaghan County Council. During the course of our activities, we will collect, store and process personal data about our customers. Monaghan County Council is the data controller in respect of this data.

Monaghan County Council creates, collects and processes a significant amount of 'personal data' and 'sensitive personal data' in various multiple formats daily. Our commitment is to ensure that the personal data supplied is:

- Obtained lawfully, fairly and in a transparent manner
- Collected for only specified, explicit and legitimate purposes,
- Adequate, relevant and limited to what is necessary for the purpose for which it was obtained,
- Recorded, stored accurately and where necessary kept up to date,
- Kept for no longer that is necessary, and, in a form, which permits identification of the data subject,
- Processed in a manner that ensures the appropriate security of the personal data including protection against unauthorised or unlawful processing of the data.

For full details of the collection, processing and sharing of your personal data by us and your rights in this regard, please see our full [Privacy Notice](#) on the website.

What data we collect and process

The types of personal data that we will collect, and process includes your **Name, Address, Eircode, Telephone Number, Email address.**

Why do we collect this personal data?

We collect and process this information to manage and administer the relationship between you and us for the purpose of borrowing Monaghan County Council's Pop Up Shop/Clothes Swap Kit.

Lawfulness of processing

We process this personal data for the performance of as task carried out in the public interest and in the exercise of official authority vested in as the controller under **Article 6(1)(E) GDPR and in the exercise of official authority vested in us as the controller under Section 66 of the Local Government Act 2001.**

Sharing of Personal Data

Monaghan County Council may, from time to time, have to share personal data with other local authorities, organisations or entities in Ireland who assist us in fulfilling our functions. Where this is

necessary Monaghan County Council shall have regard to the security and integrity of the data and will minimise the data shared.

If you have any questions regarding our processing of your Personal Data, our Data Protection Officer can be contacted

by email: dataprotectionofficer@monaghancoco.ie

by phone: (047)73765

Postal Address: Monaghan County Council, County Offices, The Glen, Monaghan, H18 YT50