



Comhairle Contae Mhuineacháin  
Monaghan County Council

Rannóg Tithíochta

Housing Section

00353 47 30500

housing@monaghancoco.ie

## EXPRESSION OF INTEREST

Monaghan County Council is seeking expressions of interest for the provision and management of four rooms for use as homeless emergency accommodation in County Monaghan, primarily in the Carrickmacross and Monaghan urban areas. Both family and single occupancy rooms may be required to meet emergency accommodation needs. Accommodation must be accessible by public transport or within walking distance of essential services. The accommodation should not currently be in use for tourism purposes.

Please indicate cost and services included for each of the sample household compositions below.

	Single Occupancy	Double/Twin Occupancy	Family of 4	Family of 6
<b>Cost (occupied - per night ex VAT)</b>	€	€	€	€
<b>Cost (unoccupied - per night ex VAT)</b>				
<b>Number of rooms available</b>				
<b>Facilities included:</b>	<b>Yes / No</b>	<b>Yes / No</b>	<b>Yes / No</b>	<b>Yes / No</b>
<b>Breakfast</b>				
<b>Dinner</b>				
<b>Self-Catering cooking</b>				
<b>Cleaning included</b>				
<b>Laundry facilities</b>				
<b>Communal recreational space</b>				
<b>Outdoor play/recreation space</b>				



Comhairle Contae Mhuineacháin,  
Oifigí an Chontae,  
An Gleann,  
Muineachán,  
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The Glen,  
Monaghan,  
H18 YT50, Ireland.

Fáiltíonn an tÚdarás Áitiúil roimh chomhfhreagras i nGaeilge

## General Legal and Financial Requirements

Respondents are required to provide information on the following in their response. Failure to comply with the requirements will result in your expression of interest being considered inadmissible.

General Contact Information		
<b>Organisation Name:</b>		
<b>Contact Person:</b>		
<b>Position:</b>		
<b>Address:</b>		
<b>Phone:</b>		
<b>Email:</b>		
<b>Website:</b>		
<b>Date of Establishment, if applicable</b>	<b>VAT Registration No:</b>	<b>Legal Structure – partnership, limited company, etc.</b>
Details of any sub-contractors or consortium members:		
<b>Name</b>	<b>Proposed Role in Delivery of the Contract</b>	<b>Confirmation relevant information is provided for each party (e.g. financial, experience, or other selection criterion where applicable)</b>

Financial Information					
<b>Tax Clearance</b>				<b>Please confirm YES/NO</b>	
I confirm and declare being tax compliant. The Contracting Authority can verify your tax clearance status through Revenue's online facility at <a href="http://www.revenue.ie/en/online/tax-clearance.html">http://www.revenue.ie/en/online/tax-clearance.html</a> . To this end, please confirm:				Yes	
				No	
Tenderer Name:					
Tenderer PPSN/ Tax Reference Number					
Access Number					
OR, I confirm that I hold a current valid paper Tax Clearance Certificate (generally relates to Non-Residents)					
<b>Registration Number</b>		<b>Certificate Number</b>			
OR, I confirm that I have applied for Tax Clearance status or a Tax Clearance Certificate which will be made available on request				Yes	
				No	
				No	
Insurances					
I confirm that we have the following insurances in place					
Insurance Type	Level required if successful	Level in Place	Details of Any Excess	Renewal Date	
Employers Liability	€13,000,000	€			
Public Liability	€6,500,000	€			
AND					
I confirm that if successful, where the levels required under the contract/framework are higher than those currently in our possession, I will be able to put the required forms and levels of insurances required in place.					
AND					
I confirm that I will provide the following promptly on request:					
<ul style="list-style-type: none"> <li>• evidence of insurances in place   <b>or</b></li> <li>• letter from Insurance Broker confirming that the required levels can be put in place if successful</li> </ul>					

## Declaration regarding Personal Circumstances

### DECLARATION RE PERSONAL CIRCUMSTANCES AS PER ART. 57 OF DIRECTIVE 2014/24/EU

Economic Operators will be excluded from the procurement process if, within the past five (5) years, there is evidence of a conviction relating to a specific criminal offence listed below (see 1.1) or if they have been the subject of a binding legal decision which found a breach of legal obligations to pay tax or social security contributions (see 1.2) (except where this is disproportionate e.g. where only minor amounts are involved).

		YES	NO
<b>1.1</b> Has the Economic Operator or a member of their proposed consortium, (if applicable), Director, or Partner or any other person who has powers of representation, decision or control, been convicted of any of the following offences?		Please indicate your answer by marking 'X' in the relevant box	
1.1.a	participation in a criminal organisation, as defined in Article 2 of Council Framework decision 2008/841/JHA;		
1.1.b	corruption, as defined in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union and Article 2(1) of Council Framework Decision 2003/568/JHA as well as corruption as defined in Irish Law or the jurisdiction in which the Economic Operator is established;		
1.1.c	fraud within the meaning of Article 1 of the Convention on the protection of the European Communities' financial interests;		
1.1.d	the subject of a conviction for terrorist offences or offences linked to terrorist activities or for inciting or aiding or abetting or attempting to commit an offence;		
1.1	Has the Economic Operator or a member of their proposed consortium, (if applicable), Director, or Partner or any other person who has powers of representation, decision or control, been convicted of any of the following offences?	YES	NO
1.1.e	the subject of a conviction for money laundering or terrorist financing;		
1.1.f	the subject of a conviction of child labour and other forms of trafficking in human beings;		
Non-payment of taxes or social security obligations			
<b>1.2</b> Has it been established by a judicial or administrative decision having final and binding effect in accordance with Irish law or the legal provisions of the country in which the Economic Operator is established (if outside Ireland), that the Economic Operator is in breach of obligations related to the payment of tax and social security contributions?			
Note: If the response to 1.2 above is in the affirmative, please provide further information on the decision and the amounts involved			

		YES	NO
2.1 Please indicate if any of the following situations have applied, within the past three (3) years, or currently apply, to your organisation.			
2.1.a	has, in the performance of any public contract, failed to comply with applicable obligations in the field of environmental, social and labour law applying at the place where the works were carried out or the services provided, as established by EU law, national law, collective agreements or by international, environmental, social and labour law listed in Annex X of Directive 2014/24/EU;		
2.1.b	is bankrupt or the subject of insolvency or winding-up proceedings, its assets are being administered by a liquidator or by the court, or has entered into an arrangement with creditors, suspended its business activities or is in any analogous situation arising from a similar procedure under national laws and regulations;		
2.1.c	is guilty of grave professional misconduct which renders its integrity questionable;		
2.1.d	has entered into agreements with other economic operators aimed at distorting competition;		
2.1.e	has a conflict of interest within the meaning of Article 24 of 2014/24/EU that cannot be effectively remedied by other, less intrusive, measures;		
2.1.f	confirms that it has had prior involvement in the preparation of the procurement procedure which has resulted in a distortion of competition, as referred to in Article 41 of 2014/24/EU, that cannot be remedied by other, less intrusive, measures;		
2.1.g	has shown significant or persistent deficiencies in the performance of a substantive requirement under a prior public contract, a prior contract with a contracting entity, or a prior concession contract, which led to early termination of that prior contract, damages or other comparable sanctions.		
2.1.h	<ul style="list-style-type: none"> <li>is guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria; or</li> </ul>		
	<ul style="list-style-type: none"> <li>has withheld such information or is not able to submit supporting documents required under Article 59 of Directive 2014/24/EU; or</li> </ul>		
2.1.i	has undertaken to: <ul style="list-style-type: none"> <li>unduly influence the decision-making process of the contracting entity, obtain confidential information that may confer upon the Tenderer undue advantages in the procurement procedure; or</li> <li>negligently provide misleading information that may have a material influence on decisions concerning exclusion, selection or award.</li> </ul>		

Declaration regarding Statutory Obligations		YES	NO
We confirm that we are fully compliant with the following legislation, or equivalent legislation in our country of establishment/operation:			
(a)	Employment Equality Acts 1998-2011		
(b)	Equal Status Acts 2000-2011		
(c)	National Minimum Wage Act 2000 as amended		
(d)	Organisation of Working Time Act 1997 as amended		
(e)	Safety, Health and Welfare at Work Act 2005 and Safety, Health and Welfare at Work (General Application) Regulations 2007		
(f)	Disability Act 2005		
(g)	Regulation (EU) 2016/679 on the protection of natural persons regarding the processing of personal data and on the free movement of such data, the Data Protection Act, 2018		
(h)	We further confirm that all Data Subjects whose Personal Data is provided in our response have consented to the processing of such Personal Data by us, the Contracting Authority, the Evaluation Team and the supplier of the etenders.gov.ie website, for the purposes of our participation in this Competition or that we otherwise have a legal basis for providing such Personal Data to the Contracting Authority for the purposes of our participation in this Competition and that we will provide evidence of such consent and / or legal basis to the Contracting Authority upon request.		
(i)	We have procedures in place to ensure that our subcontractors, if any are used for this contract, apply the same standards.		
<p>This Declaration is made for the benefit of the Contracting Authority            I certify that the information provided in the <b>Declaration re Personal Circumstances</b> and the <b>Declaration re Statutory Obligations</b> is accurate and complete to the best of my knowledge and belief. I understand that the provision of inaccurate or misleading information in these Declarations will lead to my organisation being excluded from participation in this and future tenders and I am signing on behalf of:</p>			
Name of Tenderer			
Name of Authorised Signatory			
Position			
Signature			

**Please Note: Monaghan County Council may contact accommodation providers directly to source accommodation and negotiate rates irrespective of whether providers have responded to this EOJ or not.**