

MONAGHAN COUNTY COUNCIL

POST OF TEMPORARY SENIOR EXECUTIVE ENGINEER

QUALIFICATIONS

The declared qualifications for the position of Senior Executive Engineer, Monaghan County Council, are as set out hereunder:-

Character

Each candidate shall be of good character

Health

Each candidate must be in a state of health such as would indicate a reasonable prospect of ability to render regular and efficient service.

Education, experience etc.

Each candidate must, on the latest date for receipt of completed application forms-

- (a) hold a recognised degree (Level 8 in the National Framework of Qualifications) or equivalent professional qualification in engineering,
- (b) have at least seven years satisfactory experience of engineering works including for a period of not less than four years satisfactory experience in civil engineering work,
- (c) be capable of dealing efficiently with the various types of engineering work undertaken by a local authority, and
- (d) possess a high standard of technical training and experience and of administrative experience.

PRINCIPAL CONDITIONS OF SERVICE

Duties

The duties of the office are to give to the local authority and to

- (a) Such other local authorities or bodies for which the Chief Executive, for the purposes of the City and County Management Acts/Local Government Reform Act 2014, is Chief Executive, and
- (b) To any other local authority or body with which an agreement has been made by the local authority or by any of the authorities or bodies referred to in sub-paragraph (a) of this

paragraph under the general direction and control of the Chief Executive or of such officers as the Chief Executive may from time to time determine, such appropriate management, administrative, executive, supervisory, advisory and ancillary services as may be required by any local authority or body hereinbefore mentioned in the exercise and performance of any of its powers, functions and duties and to exercise such powers, functions and duties as may be delegated to him or her by the Chief Executive from time to time including the duty of servicing all committees that may be established by any such local authority or body. The holder of the post will, if required, deputise for an officer of a higher level.

The duties of the post shall include

- The implementation of engineering programmes in the areas of roads and associated structures, traffic, water, wastewater, solid waste, etc.:
- The supervision and contract administration of construction/operations/maintenance works.
- The implementation of projects in areas such as water, wastewater solid waste roads and traffic
- Managing an engineering/administrative workforce and associated industrial relations issues
- Preparing budgets and ensuring that works are implemented within allocated budgets
- Ensuring that staff are trained and operate within the relevant skill sets;
- Maintain and proactively develop a culture of Health & Safety in the workplace;
- Ensuring compliance with Health and Safety legislation and regulations, and Monaghan County Council's Corporate Health and Safety systems;
- Ensuring works are implemented in compliance with all relevant legislation and regulations concerning procurement, planning, etc;
- Ensuring an efficient and effective response to all stakeholders
- Carrying out other such duties as may be assigned from time to time

Position

The post is wholetime, temporary and pensionable under the terms of the Local Government (Superannuation)(Consolidation) Scheme, 1998 and for the duration of the above contract as determined by Monaghan County Council.

Salary

The salary scale for the position of **Senior Executive Engineer** is:

€62,276, €64,219, €65,000, €65,000, €66,088, €67,872, €69,671, (Maximum), €71,930 (1st LSI) (after 3 years satisfactory service on the Maximum), €74,183 (2nd LSI) (after 3 years satisfactory service on the 1st LSI).

Entry point to this scale will be determined in accordance with Circulars issued by the Department of the Environment, Community and Local Government.

In accordance with Departmental Circular letter EL 02/2011, a person who is not a serving local authority employee on or after 1st January 2011, will enter the scale for the position at the minimum point. Rate of remuneration may be adjusted from time to time in line with Government Policy.

The salary shall be fully inclusive and shall be as determined from time to time. The holder of the post shall pay to the Local Authority any fees or other monies (other than his/her inclusive salary) payable to or received by him/her by virtue of the post or in respect of any services, which he/she is required by or under any enactment to perform.

Particulars of Position:

- (a) The post will be temporary, whole time and pensionable.
- (b) The holder of the post will be required to serve in the M Tek 2 Building, Armagh Road, Monaghan or wherever assigned by the local authority.
- (c) Monaghan County Council reserves the right to, at any time, assigns an employee to any premises in use by the Council now or in the future.
- (d) The holder of the post shall reside in the district in which his/her duties are to be performed or within a reasonable distance thereof.

Superannuation

A persons who become a pensionable employee of a local authority who is liable to pay the Class A rate of PRSI contribution will be required in respect of superannuation to contribute to the local authority at the rate of 1.5% of pensionable remuneration plus 3.5% of net pensionable remuneration (i.e. pensionable remuneration less twice the annual rate of social insurance old age contributory pension payable at the maximum rate to a person with no adult dependant or qualified children).

A person who become a pensionable employee of a local authority who is liable to pay the Class D rate of PRSI contribution will be required in respect of his/her superannuation to contribute to the local authority at the rate of 5% of pensionable remuneration.

A person paying Class D rate of PRSI who becomes a pensionable employee of a local authority will be required in respect of the Local Government (Spouses and Children's Contributory Pension) Scheme to contribute to the local authority at the rate of 1.5% of pensionable remuneration in accordance with the terms of the scheme.

A person paying Class A rate of PRSI who becomes a pensionable employee of a local authority will be required in respect of the Local Government (Spouses and Children's Contributory Pension) Scheme to contribute to the local authority at the rate of 1.5% of net pensionable remuneration (i.e. pensionable remuneration less twice the annual rate of social insurance old age contributory pension payable at the maximum rate to a person with no adult dependant or qualified children).

Employees are admitted to the Superannuation Scheme in accordance with the terms of the Local Government Superannuation (Consolidation) Act, 1998 and the Superannuation (Miscellaneous Provisions) Act 2004, with effect from date of appointment. This scheme is contributory and provides pension, retirement and death gratuities.

In order for a new entrant to the scheme to qualify for a pension, he/she must have served a minimum of two years employment in a local authority.

For new entrants under the **Single Public Service Pension Scheme** effective from 01/01/2013 superannuation contributions are as follows :

3.5% of net pensionable remuneration and 3% of pensionable remuneration. Pension and retirement lump sum based on career-average pay; pensions will be co-ordinated with the State Pension Contributory (SPC).

Retirement:

In general, there is no specific retirement age for appointees to this position. However, for appointees who are deemed not to be “new entrants” as defined in the Public Service Superannuation (Miscellaneous Provisions) Act 2004, retirement is compulsory on reaching 65 years of age.

Effective from 1st January 2013, **The Single Public Service Scheme** applies to all first-time new entrants to the public service, as well as to former public servants returning to the public service after a break of more than 26 weeks.

Retirement age set, initially, at 66 years; this will rise in step with statutory changes in the State Pension Contributory (SPC) age to 67 years in 2021 and 68 years in 2028.

Compulsory retirement age will be 70.

Start date:

Monaghan County Council shall require any person to whom an appointment is offered to take up such appointment within a period of not more than one month and if he/she fails to take up appointment within such period or such longer period as the Council in its absolute discretion may determine, the Council shall not appoint him/her.

Residence

The post holder shall reside in the district in which his or her duties are to be performed or within a reasonable distance thereof.

Selection

Selection shall be by means of competition-based interview conducted by or on behalf of Monaghan County Council. Candidates may be shortlisted on the basis of relevance and extent of their previous experience and these applicants only will be called for interview.

A panel may be formed on the basis of such interview. Candidates whose names are on a panel and who satisfy the Local Authority that they are otherwise suitable for employment may within the life of the panel be appointed as appropriate vacancies arise.

Shortlisting

Normally the number of applications received for a position exceeds that required to fill existing and future vacancies to the position. While a candidate may meet the eligibility requirements of the competition, if the numbers applying for the position are such that it would not be practical to interview everyone, Monaghan County Council may decide that a number only will be called to interview. In this respect, Monaghan County Council provide for the employment of a short listing process to select a group for interview who, based on an examination of the application forms, appear to be the most suitable for the position. An expert board will examine the application forms against a pre-determined criteria based on the requirements of the position. This is not to suggest that other candidates are necessarily unsuitable or incapable of undertaking the job, rather that there are some candidates, who based on their application, appear to be better qualified and/or have more relevant experience. **It is therefore in your own interest to provide a detailed and accurate account of your qualifications/ experience on the application form.**