Comhairle Contae Mhuineacháin
Monaghan County Council

APPLICATION FORM - LICENCE FOR THE PLACEMENT OF STREET FURNITURE, SIGNS & OTHER SUCH STRUCTURES ON A PUBLIC ROAD/STREET

Please complete this form in a legible fashion.

APPLICANT DETAILS

Name: _____

Telephone: _____

Address: _____

_____

E mail: _____

SITE DETAILS

Address: _____

_____

_____

DEVELOPMENT DESCRIPTION (type, numbers, dimensions, etc)

_____

_____

_____

_____

INSURANCE DETAILS

Company: _____

Policy Number: _____

Expiry Date: _____

OTHER INFORMATION

_____

_____

_____

_____

VERIFICATION OF INFORMATION

I certify that all information which I have provided is correct. If a licence is ultimately forthcoming, I agree to abide by the conditions attached by Monaghan County Council. Evidence of having public liability insurance to a minimum value of €6.5 million, employer insurance cover to a minimum value of €13 million, and an indemnity to Monaghan County Council against all third party claims is enclosed with this application.

Signed: _____ Date: _____

Please note, all correspondence/notification shall be sent to the applicant at the stated address.

Fee Calculation Table

Application Fee – €50.

Licence Fee – €_____ [refer to fee schedule in Planning & Development (Licensing on Public Roads) Regulations 2026]

Space fee - €_____ (€25.00 per space per day for the usage of any public parking spaces)

Total Charge – €_____

Schedule to of the Planning & Development (Licensing on Public Roads) Regulations 2026

Appliance, apparatus or Structure	Licence fee
Part 1	
(a) A vending machine or coin operated machine (not being a weighing machine).	€125
(b) A town or landscape map for indicating directions or places.	€25
(c) A hoarding, fence or scaffold (not being a hoarding, fence or scaffold bounding a public road).	€1250
(d) An advertisement structure.	€630
(e) A cable, wire or pipeline (not being a cable for conducting electricity for domestic or agricultural purposes or a drain or waterpipe).	€25 per 100m length or part thereof
(f) A telephone kiosk or pedestal.	€630
(g) A case, rack, shelf or other appliance, apparatus or structure for displaying articles, whether or not for the purpose of advertisement or sale in or in connection with any adjacent business premises.	€125
(h) Tables and chairs outside a hotel, restaurant, public house or other establishment where food is sold for consumption on the premises.	€125 per table
(i) An advertisement consisting of any text, symbol, emblem, model, device or logo.	€630
(j) A pipe or an appliance with a pipe attachment for dispensing air or water, not being a pipe or appliance attached to a petrol or oil pump.	€25
(k) A weighing machine.	€63
(l) A bring facility.	€25
Part 2	
(a) A cabinet used as part of a wired broadcast relay system by a person licensed under the Wireless Telegraphy (Wired Broadcast Relay Licence) Regulations 1974.	€125
(b) A lamp-post.	€25
(c) A bridge, arch, tunnel, passage or other similar structure used or intended for use other than by the public and constructed after 1st October 1964.	€125
(d) A cellar or underground structure constructed on or after 1st October 1964.	€125
(e) A cable for conducting electricity for domestic or agricultural purposes only.	€125

NOTE: Application Fee of €50, is applicable in addition to above