



Circular L2/23

28 November 2023

**To: Director of Service for Rural Water Services**  
**cc: Rural Water Liaison Officer**

**Re: Revised Domestic Waste Water Treatment System (DWWTS)  
Grant Schemes**

I am writing to advise you that the Minister recently revised the Domestic Waste Water Treatment System (DWWTS) grant schemes with the publication of the following new regulations, which come into effect from 1 January 2024:

- **Housing (Domestic Waste Water Treatment Systems Grant under the National Inspection Plan) Regulations 2023 (S.I. No. 562 of 2023)**
- **Housing (Domestic Waste Water Treatment Systems Grant for Prioritised Areas for Action) Regulations 2023 (S.I. No. 563 of 2023)**
- **Housing (Domestic Waste Water Treatment Systems Grant for High Status Objective Catchment Areas) Regulations 2023 (S.I. No. 564 of 2023)**

Please find attached a copy of the new Regulations, along with the Terms and Conditions and relevant forms required for each grant.

The changes to the terms and conditions of the three grant schemes are:

- increase the maximum grant available to €12,000 from €5,000;
- remove the eligibility requirement for householders to have registered the DWWTS with their local authority before 1 February 2013.

The grants are available to assist householders with the cost of works for the remediation, repair, upgrade or replacement of a DWWTS serving a house, where either:

1. the householder receives an Advisory Notice, following a failed local authority inspection carried out under the National Inspection Plan;
2. the house is situated in a Prioritised Area for Action, as detailed under the River Basin Management Plan 2018-2021; or
3. the house is situated in a High Status Objective Catchment Area, as under the River Basin Management Plan 2018-2021.



## Transition between existing and new regulations

Where a grant application has been received by the local authority and the grant has not yet been paid to the householder, you may wish to consider the application under the new terms and conditions, which are effective from 1 January 2024.

## Operation of the Grant

The following forms must be completed as part of the application process:

- |               |  |                                    |
|---------------|--|------------------------------------|
| • NIP grant   | Payment Claim Form                     | DWWTS NIP (a)                      |
| • PAA grant   | Application Form<br>Payment Claim Form | DWWTS PAA (a)<br>DWWTS PAA (b)     |
| • HOSCA grant | Application Form<br>Payment Claim Form | DWWTS HSOCA (a)<br>DWWTS HSOCA (b) |

It is important that the contact details of the relevant local authority, including logos are inserted on all the forms. No further changes or modifications should be made to the forms.

The documentation included in this circular should be published in all relevant locations, including links on all appropriate websites.

Requests for recoupment of grants paid by local authorities can be submitted using the applicable form listed below, to the Rural Water Unit of the Department at [rural.water@housing.gov.ie](mailto:rural.water@housing.gov.ie)

- |                |                                   |
|----------------|-----------------------------------|
| 1. NIP grant   | Form DWWTS 1 and DWWTS 1 Schedule |
| 2. PAA grant   | Form DWWTS 2 and DWWTS 2 Schedule |
| 3. HOSCA grant | Form DWWTS 3 and DWWTS 3 Schedule |

## Monitoring and Oversight

Total expenditure under each of the schemes will be monitored by the Rural Water Unit of the Department. All expenditure under the schemes are subject to audit, therefore to enable and assist audit requirements local authorities:

- should ensure that their systems can extract relevant information on claims at all stages e.g. new claims, approved claims, payment pending, etc.
- will be required to provide information, reports etc. relating to expenditure in a timely manner, including material for inclusion in Ministerial briefings or Parliamentary Questions.



- maintain complete, accurate and up-to-date supporting documentation relating to applications and expenditure.

The Department may also from time to time issue guidelines to local authorities relating to the schemes.

Further correspondence will issue confirming dates of when the Rural Water Unit of the Department will host workshops to provide further guidance and support to local authority staff in the administration of the schemes.

Queries relating to this circular should be sent to [rural.water@housing.gov.ie](mailto:rural.water@housing.gov.ie).

Yours sincerely,

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