

***Application Form for a Casual Trading Licence**

CASUAL TRADING ACT, 1995

(Please read the notes overleaf before completing this form)

PLEASE COMPLETE IN BLOCK CAPITALS

(1) Name of Applicant : _____

(2) Full Postal Address : _____

(3) Telephone No.: _____ (4) Occupation : _____

(5) (a) RSI No. (in case of an individual) : _____

(b) Tax Reference No. (in the case of the company) : _____

(6) Please attach a copy of your Tax Clearance Certificate

(7) If application is in the name of limited company, the Company Registration Number,
as supplied by the Companies Registration Office : _____

(8) First date on which it is intended to engage in Casual Trading _____

(9) Description of the goods to be sold _____

(10) Indicate the Trading Bay Number required by you (if applicable) _____ (see plan attached)

(11) Registration No. of Vehicle _____

If you were a holder of a previous Casual Trading Licence please quote the following :

Licence No. : _____ Expiry Date : _____

To the Local Authority Concerned

I DECLARE –

1. That I have not been convicted of two or more offences under the Casual Trading Act, 1995, within three years prior to the date on which I intend to commence casual trading.
2. That the foregoing particulars are correct and I enclose a cheque / bank draft / postal order / money order / cash for € _____ being the fee fixed under bye-law by the local authority under Section 6 of the Casual Trading Act, 1995.

Signature : _____

Date : _____

FOR OFFICIAL USE ONLY

Rec'd _____ Amt _____

Date _____ Type _____

Conv. _____ R.No _____

*Note (for information only)

Section 4 (11) of the Casual Trading Act 1995, provides that the Local Authority concerned shall notify the Minister for Social Welfare of the name and address of a person to whom a casual trading licence was granted and the conditions of the licence and Section 4 (2A) of the Casual Trading Act 1995 (inserted by Section 141 of the Finance Act, 1996 (No. 9 of 1996) provides that the local authority concerned shall notify the Revenue Commissioners of the name, address and tax reference number of a person to whom a casual trading licence was granted and the conditions of the licence. Section 13 of the Casual Trading Act 1995, also provides that a local authority may establish and maintain the Register of Casual Trading Licences on computer. In such circumstances, personal data kept in the register is subject to the requirements of the Data Protection Act, 1988 (No. 25 of 1988) including an individual's right of access to verification of data, where appropriate.

Insurance

The following details of Public and Employers Liability Insurance should be submitted to this office with your application:-

- (1) The name of the Policy Holder
- (2) Description of business covered
- (3) Public Liability of an amount of €6.4m
- (4) Employees Liability
- (5) Policy should include a specific indemnity to Monaghan County Council (i.e. Monaghan County Council to be named on policy)
- (6) The period of the indemnity covered by the policies should be included.

PLEASE NOTE

In the event that the number of applications received exceed the number of spaces available the allocation of spaces will be decided by lot.