



THE MUNICIPAL DISTRICT OF CARRICKMACROSS – CASTLEBLANYEY  
MONAGHAN COUNTY COUNCIL, CIVIC OFFICES, RIVERSIDE ROAD, CARRICKMACROSS  
PHONE: 042 9661236 E-MAIL: [CARRICKMACROSS@MONAGHANCOCO.IE](mailto:CARRICKMACROSS@MONAGHANCOCO.IE)

## APPLICATION FOR RESIDENTS' PARKING PERMIT

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Vehicle Registration No: \_\_\_\_\_ Make of Vehicle: \_\_\_\_\_

I wish to apply to Carrickmacross – Castleblaney Municipal District for a Residents' Parking Permit. I am in full residence at the above address, which is a designated Two Hour Parking Zone. I have been made aware that I must display my permit on the vehicle concerned whenever that vehicle is parked on \_\_\_\_\_ Street, **Castleblaney** during the days and times when the restrictions apply.

*I hereby certify that the details above are accurate.*

Signed \_\_\_\_\_

Dated \_\_\_\_\_

**The above must comply with the following conditions:**

- Maximum of one permit per premises
- The applicant must live and own premises
- There must be no access to car parking in the curtilage of the premises
- Disc to be displayed on vehicle at all times
- Disc only in respect of the vehicle thereon

REGISTRATION BOOK OR VEHICLE LICENSING CERTIFICATE MUST BE SUBMITTED WITH APPLICATION.

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**FOR OFFICIAL USE:**

Engineer's Report: -

I have inspected the above mentioned premises and confirm that there is no access to car-parking in the curtilage of the premises.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

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Permit No: \_\_\_\_\_ Receipt No: \_\_\_\_\_ Date: \_\_\_\_\_

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**Data Protection Acts 1988 -2018 (as amended) and the General Data Protection Regulations (GDPR)**  
**Resident Parking Permits**  
**Data Subject Notification**

**Background**

The purpose of this notification is to set out some information regarding the collection and processing of your information by Monaghan County Council. During our activities we will collect, store and process personal data about service users, Monaghan County Council is the data controller in respect of this data.

Monaghan County Council creates, collects and processes a significant amount of 'personal data' and 'sensitive personal data' in various multiple formats daily. Our commitment is to ensure that the personal data supplied is:

- Obtained lawfully, fairly and in a transparent manner
- Collected for only specified, explicit and legitimate purposes,
- Adequate, relevant and limited to what is necessary for the purpose for which it was obtained,
- Recorded, stored accurately and where necessary kept up to date,
- Kept for no longer that is necessary, and, in a form, which permits identification of the data subject,
- Processed in a manner that ensures the appropriate security of the personal data including protection against unauthorised or unlawful processing of the data.

For full details of the collection, processing and sharing of your personal data by us and your rights in this regard, please see our full [Privacy Notice](#) on the website.

**What data we collect and process**

The types of personal data that we will collect, and process includes name, address, copy of vehicle registration book, contact number and e-mail address.

**Why do we collect this personal data?**

We collect and process this information to manage and administer the relationship between you and us for assessing your parking permit application

**Lawfulness of processing**

We process this personal data under

- [Article 6 1 (a) GDPR]
- and in the exercise of official authority vested in us as the controller under Road (Traffic and Parking) Regulations 1997 and Monaghan County Council Parking Control (Pay Parking) Bye-Laws 2014.

**Sharing of Personal Data**

We may share your Personal Data with selected third parties, including for example Revenue Commissioners and other government agencies, where required to do so by law. We may also share your data with other Local Authorities, suppliers and other third parties who assist us in fulfilling our functions. Further information regarding the sharing of your personal data can be found in our Privacy Notice which is available at: [Privacy Notice](#)

If you have any questions regarding our processing of your Personal Data, our Data Protection Officer can be contacted

by email: [dataprotectionofficer@monaghancoco.ie](mailto:dataprotectionofficer@monaghancoco.ie)

by phone: (047)30507

Postal Address: Monaghan County Council, County Offices, The Glen, Monaghan