



The Municipal District of Carrickmacross – Castleblayney
Monaghan County Council, Civic Offices, Riverside Road, Carrickmacross, Co. Monaghan.
Tel : 042 9661236 / 9661618. E-mail: Carrickmacross@monaghancoco.ie

APPLICATION FOR HOARDING LICENCE

Name & Address of Applicant _____

Nature of Business _____

Description of Structure _____

Maximum Number of Structures to be placed on the footpath _____

Period proposed to retain Structure _____

I enclose detailed plan showing dimensions etc. of proposed structures and I hereby apply to The Municipal District of Carrickmacross – Castleblayney for a licence under Section 254 of the Local Government (Planning & Development) Act, 2000 in connection with the appliances, structures etc, as outlined above.

Signature of Applicant _____ *Date* _____

This form when completed should be returned to : The Municipal District of Carrickmacross – Castleblayney, Monaghan County Council, Civic Offices, Riverside Road, Carrickmacross. Licence, if granted, will be subject to the appropriate fee.

I hereby undertake to indemnify and keep indemnified The Municipal District of Carrickmacross-Castleblayney and Monaghan County Council against all claims arising out of any accidents to persons or property in connection with the hoarding and scaffolding at:

Dated this _____ Day of _____ 20 _____

Signed : _____ (Applicant)

Witnessed: _____ (MD Personnel)

FOR OFFICIAL USE: -

Notes:-

- Permission must be obtained to place scaffolding hoarding on the Public Footpath.
- A fee of € _____ * (see note below), was lodged with Monaghan County Council on

_____ Receipt No: _____

Ref No: _____

Data Protection Acts 1988 -2018 (as amended) and the General Data Protection Regulations (GDPR)
Licence to erect structure on, under or along a public road
Data Subject Notification

Background

The purpose of this notification is to set out some information regarding the collection and processing of your information by Monaghan County Council. During our activities we will collect, store and process personal data about our customers. Monaghan County Council is the data controller in respect of this data.

Monaghan County Council creates, collects and processes a significant amount of 'personal data' and 'sensitive personal data' in various multiple formats daily. Our commitment is to ensure that the personal data supplied is:

- Obtained lawfully, fairly and in a transparent manner
- Collected for only specified, explicit and legitimate purposes,
- Adequate, relevant and limited to what is necessary for the purpose for which it was obtained,
- Recorded, stored accurately and where necessary kept up to date,
- Kept for no longer that is necessary, and, in a form, which permits identification of the data subject,
- Processed in a manner that ensures the appropriate security of the personal data including protection against unauthorised or unlawful processing of the data.

For full details of the collection, processing and sharing of your personal data by us and your rights in this regard, please see our full [Privacy Notice](#) on the website.

What data we collect and process

The types of personal data that we will collect, and process includes your name, address, telephone number, email address and public liability insurance.

Why do we collect this personal data?

We collect and process this information to manage and administer the relationship between you and us for the purpose of processing your Hoarding Licence Application.

Lawfulness of processing

We process this personal data under

- [Article 6 1 (a) GDPR]
- [in the exercise of official authority vested in us as the controller under Section 254 of the Planning & Development Act, 2000 (as amended)]

Sharing of Personal Data

We may share your Personal Data with selected third parties, with other Local Authorities, suppliers and other third parties who assist us in fulfilling our functions. Further information regarding the sharing of your personal data can be found in our Privacy Notice which is available at: [Privacy Notice](#)

If you have any questions regarding our processing of your Personal Data, our Data Protection Officer can be contacted

by email: dataprotectionofficer@monaghancoco.ie

by phone: (047)30507

Postal Address: Monaghan County Council, County Offices, The Glen, Monaghan