

APPLICATION FORM FOR A CASUAL TRADING LICENCE

Casual Trading Act, 1995

- (1) Name of Applicant: _____
- (2) Full Postal Address: _____
- (3) Telephone No. _____
- (4) Occupation _____
- (5) Trader Tax Ref No _____
- (6) First Date on which it is intended
to engage in casual trading. _____
- (7) Description of Goods to be sold _____
- (8) Space required _____
- (9) Please submit a copy of Public Liability and Products Liability Insurance to show
coverage of at least €6.5m for any single claim and indemnify Monaghan County
Council
- (10) Please submit a current valid tax clearance certificate.

I DECLARE:

1. That I have not been convicted of two or more offences under the Casual Trading Act, 1995, within three years prior to the date on which I intend to commence casual trading.
2. That the foregoing particulars are correct.

Signature: _____ Date _____

Notes:- Section 4 (11) of the Casual Trading act, 1995, provides that the Local Authority concerned shall notify the Minister for Social Welfare of the name and address of a person to whom a casual trading licence was granted and the conditions of the licence and section 4 (2A) of the Casual Trading Act 1995 (inserted by section 141 of the Finance Act, 1996, (No.9 of 1996) provides that the Local Authority concerned shall notify the Revenue Commissioners of the name, address and tax reference number of a person to whom a casual trading licence was granted and the conditions of the licence. Section 13 of the Casual Trading Act, 1995 also provides that a local authority may establish and maintain the Register of Casual Trading Licences on computer. In such circumstances, personal data kept in the register is subject to the requirements of the Data Protection Act, 1988 (no. 25 of 1988) including an individual's right of access to and verification of data, where possible.

Please return to Ballybay Clones MD, The Diamond, Clones, Co. Monaghan County Council. H23 X378

Data Protection Notice pursuant to the Data Protection Acts 1988-2018 (as amended) and the General Data Protection Regulation (GDPR)

Licence for Casual Traders

The purpose of this notification is to set out some information regarding the collection and processing of your personal information by Monaghan County Council (the 'Council'). During the course of its activities the Council collects, stores and processes the personal data of its service users in order to provide the most effective and targeted range of services to the citizens, communities and businesses of County Monaghan. The Council is the data controller in respect of this data.

For full details of the collection, processing and sharing of your personal data by the Council and your rights in this regard, please see our Privacy Notice which is available at [Privacy Notice](#).

What type of personal data is collected and processed?

The types of personal data that we collect, and process includes your:
Name, Address, Phone Number, Tax Reference No, Insurance Details
There is no Special Category Personal Data collected

Why does the Council collect this personal data?

The council collects this information in order to manage and administer the relationship between you and us for the purpose of issuing the Casual Trading Licence
We require your contact details in order to communicate effectively with you as part of this relationship with you. Please note that to help protect your privacy, we take steps to verify your identity before granting access to personal data. These contact details may also be used to verify your identity.

Lawfulness of processing

We process this personal data
in the exercise of official authority vested in the Council as the Controller by virtue of its statutory functions set out under the Casual Trading Act 1995 and Article 6 (1) GDPR

What information about you is obtained from others?

None

Who does the Council share your information with?

The Council may, to fulfil its statutory functions and regulatory obligations or in the public interest share your personal data with Revenue Commissioners.

What will happen if the personal data requested is not provided?

If the application form is not completed in full and all the requested information provided, the council will not be able to process this application.

For full details of the collection, processing and sharing of your personal data and your rights in this regard, please see the Council's full Privacy Notice at: www.monaghan.ie/privacy-notice/.